

# Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)



Entity ID	CTDS	LEA NAME
4425	108778000	Presidio School

How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the Centers for Disease Control and Prevention (CDC)

CDC Safety Recommendations	Has the LEA Adopted a Policy? (Y/N)	Describe LEA Policy:
Universal and correct wearing of masks	Y	Presidio School strongly encourages the use of masks for any person experiencing cold/flu like symptoms; however, masking is not mandatory. Just as with the masking protocol, Presidio strongly encourages individuals to obtain vaccinations, but does not require them for in person instruction. Finally, all employees are provided with Personal Protective Equipment (e.g. gloves, sanitizer, etc.) to use as needed.
Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding)	Y	Presidio will continue to follow CDC and PCHD recommendations for social distancing, while ensuring that all students are able to fully participate in blended instruction.
Handwashing and respiratory etiquette	N	
Cleaning and maintaining healthy facilities, including improving ventilation	Y	The Governing Board voted to continue to use the layered mitigation strategies including, but not limited to water bottle refilling stations, sanitizing stations, and frequent use of disinfectants throughout the day, and new/upgraded HVAC units.
Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments	Y	Presidio School has an isolation room designated for students who are experiencing cold/flu-like symptoms. Presidio reports positive COVID cases to PCHD.
Diagnostic and screening testing	N	
Efforts to provide vaccinations to school communities	N	
Appropriate accommodations for children with disabilities with respect to health and safety policies	Y	Presidio is strongly committed to supporting access to the general education curriculum for diverse learners. Related service providers and exceptional education teachers will work collaboratively with teaching teams and families in order to address students' needs. Teaching teams will address the individual needs, develop and implement Intervention Plans, and provide Response to Intervention (RtI) services as needed.
Coordination with State and local health officials	Y	Presidio will follow the recommendations of the Center for Disease Control, Arizona Department of Health, and Pima County Health Department regarding social distancing and layered



mitigation precautions to the best of our ability while staying in compliance with Arizona Statutes. Additionally, Presidio will share information received from these entities with stakeholders as it becomes available.

**How the LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services**

**How the LEA will Ensure Continuity of Services?**

Hybrid learning is defined as a combination of in person and virtual instruction, thus allowing students and families the freedom and flexibility to accommodate their specific needs. Because this definition is broad, and Arizona schools have been afforded flexibility in how they choose to define hybrid instruction, Presidio has developed the following options for our Single Site Hybrid Learning Model:

**BLENDED INSTRUCTION**

Presidio’s blended instruction combines in person instruction with the use of electronic and online media platforms to support instruction and is Presidio’s primary learning model for the SY22/23 as it provides the most diverse form of instruction.

- Students must bring their Chromebooks to/from campus each day.
- Teaching teams will not teach to the computer, but will utilize online media platforms as part of the instruction.

Dress Code

All students on campus must adhere to Presidio’s Dress Code. Dress should be appropriate for a school or work environment and may not be openly provocative in nature.

- Presidio has a uniform policy for grades K-8, please see subsequent sections for specific information
  - **Grades K-5:** green polo shirts
  - **Grades 6-8:** blue or gray polo shirts
- Shirts, pants/shorts/skirts and shoes are required.
- Clothing and headwear should be clean, free from tears/rips, and/or stains and must not depict/represent illegal substances, racial statements, profane language, vulgar or obscene pictures, satanic practices or motifs clearly offensive to a particular group.
- Shorts/skirts should be an appropriate length and properly fitted for adequate coverage.
- Hats (with bills) and/or sunglasses may not be worn inside school buildings.
  - Hoods may not be worn over the head on school campuses due to safety concerns.
  - Headwear (including, but not limited to beanies and headbands with ears) may be worn inside as long as they do not cover any parts of the face.
- Presidio Family members are expected to maintain personal hygiene.
  - Basic personal hygiene habits, such as regular bathing, hair washing and grooming, washing hands, daily brushing of teeth, and wearing deodorant when needed must be practiced.
  - Perfume, body spray, and/or cologne may be worn in moderation.
- “Gang apparel” (bandanas, complete outfits from a professional athletic team, “In memory of...” shirts, dressed out in “colors,” etc.) is forbidden, as it can be disruptive and viewed as threatening or dangerous. All students must wear clothing that is free from holes, rips, and tears.

**REMOTE INSTRUCTION**

Presidio’s remote instruction consists of live streamed, teacher-led instruction, via Google Meets links, and accompanying digital assignments.

- **Remote instruction sections will only be made available for sections of classes consisting of 10 or more students.** Students who participate in remote instruction are required to remain in their remote instruction course for the duration of the quarter, unless otherwise specified.



- **Remote instruction is only available to students in grades 6-12, who are in good academic standing, and have demonstrated the ability to master course content via remote instruction.**
- Students will be required to independently log onto the Google Meet assigned to their class and demonstrate active participation.
- Students who are not actively engaged in the remote lesson will be removed from the Google Meet link and may be marked as absent and/or required to make up the work missed. In order to meet students' instructional needs, any students participating in remote instruction who do not demonstrate mastery of the content will be required to participate in the blended instruction model.

Presidio will ensure that all teacher-led instruction (whether blended or remote) will be available through the corresponding assignment in Canvas for students to use as a resource. In the event of a class/grade level quarantine or school closure, all courses will transition to teacher-led remote instruction, streamed live (and recorded), following the SY22/23 Master Schedule already in use, thus, creating a smooth transition should the need arise.

### **COURSEWORK AND ASSESSMENTS**

All coursework will be available in digital and hard copy forms and teaching teams will continue to utilize the Canvas Learning Management system to deliver coursework.

#### CANVAS LEARNING MANAGEMENT SYSTEM (LMS)

The Canvas Learning Management System (LMS), purchased by Presidio School last year, is used to support and enhance learning for forms of instruction. Canvas allows teachers to provide a personalized learning experience through instructional support, class calendars, messages, notifications, assignments, collaborative activities, and resources that are tailored to each student in one easy-to-use, easy-to-access platform. Parent access in Canvas gives the ability to see what is going on in a course and a calendar of assignments, as well as a myriad of other features including, but not limited to:

- Customized notifications
- View the Student Dashboard
- View the course syllabus
- View assignments
- View grades
- View the calendar

#### INSTRUCTIONAL TIME

Instructional time pertains to the blocks of time designated for instruction, whether that is in a structured or unstructured learning environment, and consists of the following:

- **Grades K-5:** Instructional time in all core subjects (ELA/Writing, Math, Science, Social Studies); 1 hour / day designated for electives/"specials," a minimum of 30 minutes/ day for Independent practice, recesses and lunch
- **Grades 6-8:** 50 minutes of instructional time in all core subjects (ELA/Writing, Math, Social Studies), 50 minutes of an elective, 50 minutes of independent practice time, and breaks/lunches.
- **Grades 9-12:** Courses are 50 minutes in length, schedules are built around student's needs/ Presidio graduation requirements. Please see the [Presidio Student Handbook](#) for additional information.

#### FORMATIVE AND SUMMATIVE ASSESSMENTS

Formative assessments (e.g. weekly spelling tests, Exit tickets) will be administered in the instructional method through which the material is presented. Summative assessments (quarterly benchmark assessments, state-mandated assessments, unit/topic/final exams), however, must be administered in person, regardless of instructional delivery. In an effort to provide maximum flexibility, Presidio will provide alternate assessment schedules/locations for students who are participating in remote instruction and express concern participating in assessments with in-person learners.

#### **Students' Needs:**



Academic Needs

**SCHEDULE AND SCHOOL DAY**

**Students will engage in learning 5 days per week during regular school hours.** Regardless of the instructional model, Presidio students will engage in learning 5 days per week during regular school hours and all coursework will be available in digital and hard copy form. School meetings, events, etc. will be available on the platform through which instruction is delivered. Presidio will follow the traditional school day/calendar that includes all elements of a traditional school day, including, but not limited to: instruction in social-emotional learning, literacy, science, math, and enrichment. Breaks for lunch, recess, and movement have been factored into the schedule.

**CAMPUS HOURS**

Presidio’s campus will be open daily from 7:15 AM - 5:00 PM, excluding weekends, holidays, and school breaks. All visitors and students arriving after the start of the school day/ departing prior to dismissal must do so through the 1695 Front Office. In an effort to minimize traffic on campus, the 1615 Front Office will remain closed during the school day.

Students arriving to the 1615 campus between 7:15-7:55 AM must enter the campus through their grade level gates where they will choose a lunch option.

- Kinder and Grade 3 - 1615 gate located between 1615 and 1695 campuses
- Grades 1 and 2 - 1615 gate closest to the “Be Kind” mural

Students arriving to the 1695 campus between 7:15-7:55 AM must enter the campus through the Front Office. Students can either choose their lunch option on the Mosaic app or with their first period teacher.

**REGULAR SCHOOL HOURS**

- Grades K-5: 7:55 AM - 2:30 PM
- Grades 6-8: 7:55 AM - 3:30 PM
- Grades 9-12: 7:55 AM - 2:10 PM (or 3:30 PM if the student has a 7th period)

**AFTER SCHOOL OPTIONS**

- Aftercare (Grades K-3)
  - Open from 3:00-5:00 PM on the 1615 campus; room 805
  - Aftercare is DES certified and licensed by the Arizona Department of Health Services
    - Payments for Aftercare services can be made online or in the 1695 Front Office
  - All students participating in Aftercare must have a completed blue card on file
  - Aftercare provides after school enrichment opportunities for students
- Academic Lab (Grades 4-12)



- Available from 3:20-5:00 PM on the 1695 campus; Dreamcatcher Library
- Academic Lab is supervised by an instructor and offers students the opportunity to complete missing/redo assignments, receive additional academic support, and/or complete independent practice assignments while waiting for their parent/guardian

**ATTENDANCE**

**Daily attendance and engagement of students is expected at all times.** As previously stated, any student who is refusing to participate in remote instruction and/or is disrupting the Google Meets link will be removed from the link, marked as absent, and required to make up the work missed as a result. Attendance will be tracked based on the type of instruction and is as follows:

**BLENDED INSTRUCTION ATTENDANCE TRACKING**

Teaching teams will take attendance each day. Students must attend their instructional time in person. Attendance will be tracked daily for grades K-5 and per class for grades 6-12.

**REMOTE INSTRUCTION ATTENDANCE TRACKING**

Teachers will take attendance each day, with the assistance of the attendance tracking feature in Google Meets. Students must attend live streamed classes/lessons in order to be counted as “present.” Attendance will be per class for grades 6-12.

**RECTIFYING ABSENCES**

Students who do not participate in blended or remote instruction during their instructional time will be marked “absent” and will have the opportunity to rectify said absence in one of the following ways:

- Meeting with the teaching team to receive instruction/support and complete the accompanying assignments within 7 days of the date of absence (applies to grades K-12).
- Actively participate in Saturday Academic Lab on the same week of the recorded absence. Active participation will be determined by the designated Saturday Academic Lab teacher (applies to grades 3-12).

<p>Social, Emotional and Mental Health Needs</p>	<p>Presidio invested in curriculum that is both digital and hard copy in nature and contains a strong emphasis in social, emotional learning. Presidio faculty and staff also participated in training and implemented both Character Counts and PAX programs designed to address character building and trauma informed instruction.</p>
<p>Other Needs (which may include student health and food services)</p>	<p><b>NATIONAL SCHOOL LUNCH PROGRAM</b>                  Breakfast and lunch will be provided by Presidio School. Pricing for meals will be based on the eligibility form provided for each student. Eligibility categories include free, reduced (\$0.40/meal), and full price (\$2.50 for breakfast/\$3.50/lunch). Students will have the option of choosing a “hot lunch,” alternative lunch (usually peanut butter and jelly), sub sandwich lunch, or a lunch from home. School</p>

## Safe Return to In-Person Instruction and Continuity of Services Plan (ARP Act)



	<p>lunches will include the salad bar. Presidio contracts with an approved outside catering company and follows all USDA and ADE guidelines for providing healthy meals. Sharing food is discouraged due to safety concerns. Breakfast and lunch will be served on the 1695 campus in the Cafeteria for all grades. Students in grades K-3 will be walked to/from the 1615 campus for breakfast as they spend their unstructured time on the 1615 playground.</p> <p>In an effort to facilitate hybrid learning, all Presidio students and teaching teams will receive a school-issued Chromebook and charger. Students will also receive a Chromebook case. Students must read and sign the Chromebook Care Contract and pay all associated fees prior to receipt of their device. Families with limited access to WiFi are encouraged to contact Presidio's Student Information and Social Media Manager (efoudy@presidioschool.com) for assistance.</p>
<b>Staff Needs:</b>	
Social, Emotional and Mental Health Needs	<p>Presidio implemented ongoing training and tracking of staff Self-Care plans that addresses the following areas:</p> <ul style="list-style-type: none"> <li>Physical</li> <li>Psychological</li> <li>Emotional</li> <li>Spiritual</li> <li>Social/Personal</li> <li>Professional</li> </ul> <p>For each area, staff were to indicate areas of strength/strategies that are working, areas for growth and possible strategies to implement, how they plan to execute their self-care plan, and indicate their accountability person(s).</p>
Other Needs	<p>Teachers completed quarterly Glow and Grow peer observations in an effort to build community and share ideas. In addition, weekly internal newsletters provided important information, friendly reminders, and staff shout-outs.</p>

The LEA must **regularly, but no less frequently than every six months** (taking into consideration the timing of significant changes to CDC guidance on reopening schools), **review and, as appropriate, revise its plan** for the safe return to in-person instruction and continuity of services **through September 30, 2023**

**Date of Revision** | **November 21, 2022**

### Public Input

Describe the process used to seek public input, and how that input was taken into account in the revision of the plan:	<p>The Single Site Hybrid Learning Plan is reviewed at each Board Meeting, which is a public forum. Specific changes (such as the location of meal service) is also addressed through stakeholder surveys. Input from the public is either shared by a representative or presented by a stakeholder and taken into consideration when the Board is making modifications to the Plan. Board Meeting Agendas and Minutes are posted on Presidio's website.</p>
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## U.S. Department of Education Interim Final Rule (IFR)

### (1) LEA Plan for Safe Return to In-Person Instruction and Continuity of Services



- (a) An LEA must describe in its plan under section 2001(i)(1) of the ARP Act for the safe return to in-person instruction and continuity of services—
  - (i) how it will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the CDC:
    - (A) Universal and correct wearing of masks.
    - (B) Modifying facilities to allow for physical distancing (*e.g.*, use of cohorts/podding)
    - (C) Handwashing and respiratory etiquette.
    - (D) Cleaning and maintaining healthy facilities, including improving ventilation.
    - (E) Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments.
    - (F) Diagnostic and screening testing.
    - (G) Efforts to provide vaccinations to school communities.
    - (H) Appropriate accommodations for children with disabilities with respect to health and safety policies.
    - (I) Coordination with State and local health officials.
  - (ii) how it will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff social, emotional, mental health, and other needs, which may include student health and food services.
- (b)(i) During the period of the ARP ESSER award established in section Start Printed Page 212022001(a) of the ARP Act, an LEA must regularly, but no less frequently than every six months (taking into consideration the timing of significant changes to CDC guidance on reopening schools), review and, as appropriate, revise its plan for the safe return to in-person instruction and continuity of services.
  - (ii) In determining whether revisions are necessary, and in making any revisions, the LEA must seek public input and take such input into account
  - (iii) If at the time the LEA revises its plan the CDC has updated its guidance on reopening schools, the revised plan must address the extent to which the LEA has adopted policies, and describe any such policies, for each of the updated safety recommendations.
- (c) If an LEA developed a plan prior to enactment of the ARP Act that meets the statutory requirements of section 2001(i)(1) and (2) of the ARP Act but does not address all the requirements in paragraph (a), the LEA must, pursuant to paragraph (b), revise and post its plan no later than six months after receiving its ARP ESSER funds to meet the requirements in paragraph (a).
- (d) An LEA's plan under section 2001(i)(1) of the ARP Act for the safe return to in-person instruction and continuity of services must be—
  - (i) In an understandable and uniform format;
  - (ii) To the extent practicable, written in a language that parents can understand or, if it is not practicable to provide written translations to a parent with limited English proficiency, be orally translated for such parent; an
  - (iii) Upon request by a parent who is an individual with a disability as defined by the ADA, provided in an alternative format accessible to that parent